



2025 WINTER Registration Information

CURRENT Members

This document is **ONLY** applicable to **current members**** of our club . If you are **NEW** to our club or are a returning member (ie: has not participated in a Sharks program over the past year), please refer to the guidelines for new registrants.

**** You are considered a current member if you have/had an athlete in our programs over the past year: 2024 Fall, 2024 Winter and/or 2024 Summer.**

SAFETY

Coaches continuously assess swimmers on their ability to safely participate. Previous enrollment in a Coquitlam Sharks program or acceptance into the program at tryouts does not guarantee continued participation.

REGISTRATION PRIORITY ORDER**

**** An email will be sent to each of the priority groups. Out of priority registration will be penalized.**

Please ensure you follow the priority rules. Should you register out of turn, the Club reserves the right to cancel your registration. A refund will be processed (minus any transaction fees and an administration fee of \$50). Priority registration periods open by email invitation to the specific priority group. **Do not share your registration link with others.**

1st Priority: 2024 Summer Members **ONLY**

2nd Priority: 2024 Summer Members (continued), returning 2024 Fall, returning 2024 Winter Members

3rd Priority: Open Registration: Open to new members who received a successful tryout advisory email.

PENALTIES

Automatic cancellations of your registrations if:

- you registered out of turn,
- you registered for 2 practices back-to-back
- you registered in an unauthorized swim group.

Registrations will be refunded **MINUS** a \$50.00 Admin Fee per registered practice. **The ACTIVE Processing Fee is not refundable.**

WITHDRAWAL POLICY

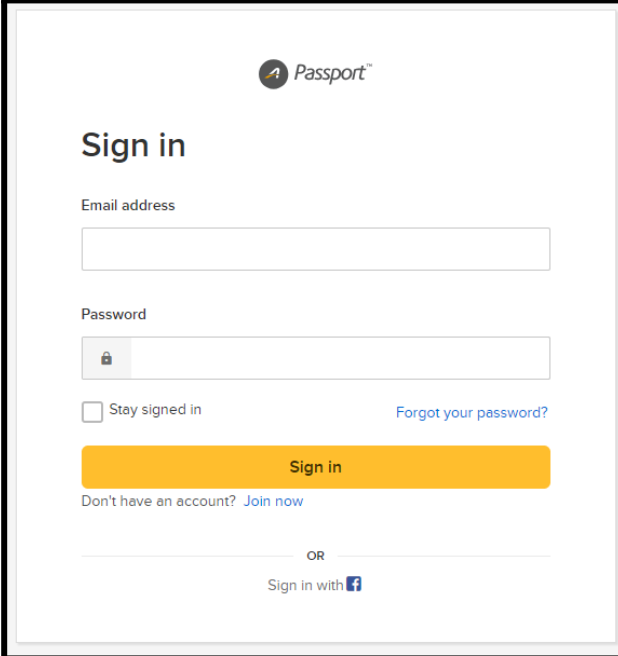
There will be **no refunds for withdrawals** from the Fall or Winter programs. Requests to change or move time slots after registration is dependent on available spaces and is subject to a change fee.

ACTIVE REGISTRATION INSTRUCTIONS - CURRENT MEMBERS

IF YOU HAVE REGISTERED YOUR CHILD OR YOURSELF FOR A PROGRAM IN THE PAST, **PLEASE DO NOT CREATE A NEW USER***. CLICK ON THE 'FORGOT YOUR PASSWORD" LINK BELOW TO RECOVER YOUR CREDENTIALS.

**Creating new user profiles for existing members compromises your athletes swim records.*


STEP 1: SIGN IN using the email address on your account.



The image shows a screenshot of a web page titled "Passport™ Sign in". The page has a white background with a black border. At the top center is the "Passport™" logo, which consists of a stylized "A" inside a circle followed by the word "Passport™". Below the logo is the heading "Sign in". There are two input fields: "Email address" and "Password". The "Email address" field is a simple white box with a thin border. The "Password" field is a white box with a thin border and a small lock icon on the left side. Below the "Password" field are two links: "Stay signed in" with an unchecked checkbox to its left, and "Forgot your password?" in blue text. Below these links is a large orange button with the text "Sign in" in white. Below the button is the text "Don't have an account? [Join now](#)". At the bottom of the form, there is a horizontal line with the word "OR" centered above it, and below that, the text "Sign in with" followed by the Facebook logo.

STEP 2: REGISTER FOR YOUR PROGRAM

Who are you registering?

Your child (or a child in your legal custody) 

Yourself

SWIMMER'S INFORMATION

* First name

* Last name

* Gender Male Female

* Date of birth Enter as YYYY/MM/DD

*Please input **your** information below*

YOUR INFORMATION

* First name

* Last name

* Gender Male Female

* Date of birth Why we ask for this
Enter as YYYY/MM/DD

* Email

You are this person's parent or legal guardian.

If you are a **NEW** member, go ahead and fill out the form.

If you are a **RETURNING** member, you should see your child(ren)'s name(s) listed here. If you do not, please sign out and re-sign in with the email address you have used previously for your child(ren)'s **ACTIVE** account.

Click the "Forgot your password" option if you can't recall which email address you used.

NOTE: Creating "NEW" accounts compromises your children's swim records and swim time results on ACTIVE.

* Are you a previous BCSSA swimmer? Yes No

* 'S' or 'O' Status (Please refer to waiver "BCSSA Swimmer's Declaration of 'S' or 'O' Status", and choose appropriate category) 'S' swimmer 'O' swimmer

* What best describes this swimmer: WS: Swims in the fall, winter, and summer SS: Swims only in the summer WW: Swims only during the fall and winter

* Has this swimmer ever competed for another BCSSA club? Yes No

If 'Yes' to the above, please enter team name:

* What sport(s) does this athlete participate in the BCSSA? Speed swimming Water Polo Synchro Diving

Does the athlete have any special needs, medical conditions or require any accommodations?

If so, please list them here.

New swimmers and most returning swimmers are almost always "S" swimmers.

'S' swimmer – trains 2 hours or less during Fall/Winter. Trains unrestricted # of hours in Summer.

'O' swimmer – trains MORE than 2 hours during Fall/Winter. Trains unrestricted # of hours in Summer.

Note: All Div 8/Masters Swimmers must select "O" regardless of training hours.

Step 3 - REGISTER FOR AN ADDITIONAL SPORT OR AN ADDITIONAL CHILD OR PAY FOR YOUR PROGRAM:

CHOOSE PARTICIPANT > SELECT GROUP > COMPLETE FORM > **CHECKOUT**

Review cart & check out

If you are registering another child, or wish to add an additional timeslot, click here.



ORDER DETAILS

[+ Add Another Registration](#)

ITEMS	TOTAL
Coquitlam Sharks Club - registration Athlete: Group:	
Edit Remove	
Coupon code <input type="text"/>	Subtotal
APPLY	Processing fee
	What's this?
	Total
The Active Network, Ltd will charge the amount above	

Remember to review and/or update your personal information before checking out.