



2025 SUMMER Registration Information

CURRENT Members

IMPORTANT: THIS DOCUMENT IS ONLY FOR CURRENT MEMBERS of our club. If you are a new member or a returning member who has not participated in any of our 2024 Summer, 2024 Fall, or 2025 Winter programs, please refer to the guidelines for [new registrants](#).

Definition of Current Member:

You are considered a current member if you had or have an athlete in the 2024 Summer, 2024 Fall, and/or 2025 Winter programs.

SAFETY

Coaches will continually assess swimmers to ensure they can participate safely. Simply having participated in previous Coquitlam Sharks programs or being accepted at tryouts does not guarantee continued participation.

TRYOUTS - NEW SWIMMERS ONLY

If your swimmer has not participated in the past year (2024 Summer, 2024 Fall, or 2025 Winter programs, or as determined by the Swim Director), they must sign up for tryouts again before they can register for the 2025 Summer program.

SWIM GROUP ASSIGNMENT

Swimmers placed in a new training group for the 2025 Summer program will be notified via email before summer registration opens. If you do not receive a notification, please register your swimmer in their current swim group for the 2025 Summer program.

REGISTRATION PRIORITY ORDER

Please follow the registration priority rules to avoid penalties. Registering out of turn may result in the cancellation of your registration with a refund minus transaction fees and a \$50 administration fee. **Do not share your registration link with others.**

1. **1st Priority:** 2024 Summer members only
2. **2nd Priority:** 2024 Summer members (continued), returning 2024 Fall/2025 Winter members
3. **3rd Priority:** Open registration for new members who received an enrollment confirmation email

VOLUNTEERING REQUIREMENT (SUMMER PROGRAM ONLY)

Volunteers are essential for the success of the Summer Program. Families (except those with swimmers **only** in Mini Sharks or Masters) must complete a minimum of 20 hours of volunteering or pay a \$400 Volunteer Opt-Out Fee. Families with OCAT swimmers must complete a minimum of 6 hours of volunteering (mandatory volunteering during Finals at Sharks in the Park for participating OCAT swimmers).

PENALTIES

Automatic cancellations will occur if:

- Your Volunteer Commitment Form and cheque are not received by **Wednesday, March 5, 2025**
- You register out of turn
- You register in an unauthorized swim group
- You register for a second sport without selecting a main sport first

In such cases, a refund will be issued minus a \$150 admin fee per practice. The ACTIVE processing fee is non-refundable.

WITHDRAWAL POLICY

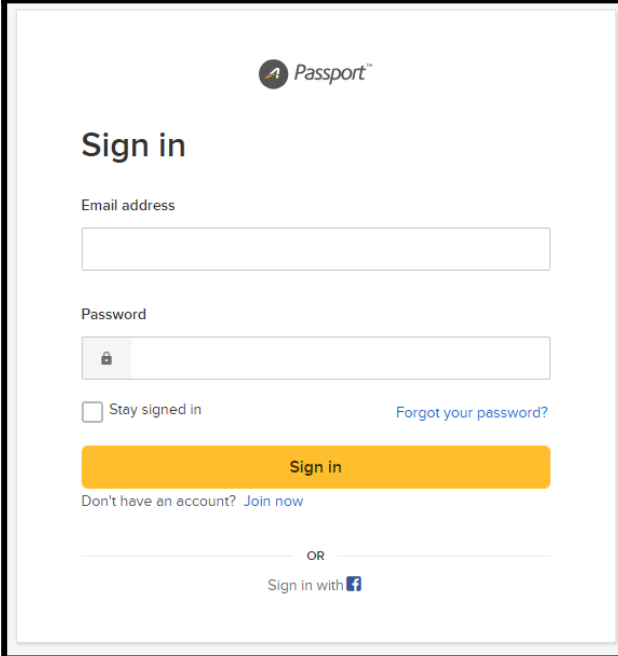
Withdrawals are allowed until **Saturday, April 1, 2025**, with a \$150 administration fee per athlete withdrawn. **No refunds will be given for withdrawals after April 1, 2025.** Refunds will be processed within 30-60 days.

ACTIVE REGISTRATION INSTRUCTIONS - CURRENT MEMBERS

IF YOU HAVE REGISTERED YOUR CHILD OR YOURSELF FOR A PROGRAM IN THE PAST, **PLEASE DO NOT CREATE A NEW USER***. CLICK ON THE 'FORGOT YOUR PASSWORD" LINK BELOW TO RECOVER YOUR CREDENTIALS.

**Creating new user profiles for existing members compromises your athletes swim records.*

STEP 1: SIGN IN using the email address on your account.



The image shows a screenshot of a web page for signing in to a service called "Passport". At the top center is the "Passport" logo, which consists of a circular icon with a stylized 'P' and the word "Passport" next to it. Below the logo is the heading "Sign in". There are two input fields: "Email address" and "Password". The "Password" field has a lock icon on the left side. Below the "Email address" field is a "Sign in" button with a yellow background and black text. To the left of the "Sign in" button is a checkbox labeled "Stay signed in". To the right of the "Sign in" button is a link that says "Forgot your password?". Below the "Sign in" button is a link that says "Don't have an account? Join now". At the bottom of the form, there is a horizontal line with the word "OR" in the center. Below the line is the text "Sign in with" followed by a Facebook logo icon.

STEP 2: REGISTER FOR YOUR PROGRAM

Who are you registering?

- Your child (or a child in your legal custody)
 Yourself

SWIMMER'S INFORMATION

- * First name
* Last name
* Gender Male
 Female
* Date of birth
Enter as YYYY/MM/DD

Please input **your** information below

YOUR INFORMATION

- * First name
* Last name
* Gender Male
 Female
* Date of birth Why we ask for this
Enter as YYYY/MM/DD
* Email

- * You are this person's parent or legal guardian.

RETURNING members should see your child(ren)'s name(s) listed here. If you do not, please sign out and re-sign in with the email address you have used previously for your child(ren)'s ACTIVE account.

Click the "Forgot your password" option if you can't recall which email address you used.

NOTE: Creating "NEW" accounts compromises your children's swim records and swim time results on ACTIVE.

Step 3 - REGISTER FOR AN ADDITIONAL SPORT OR AN ADDITIONAL CHILD OR PAY FOR YOUR PROGRAM:

CHOOSE PARTICIPANT

SELECT GROUP

COMPLETE FORM

CHECKOUT

Review cart & check out

If you are registering another child, or wish to add 2nd sport, click here.

ORDER DETAILS

[+ Add Another Registration](#)

ITEMS

TOTAL

Coquitlam Sharks Club -
registration
Athlete
Group:

[Edit](#) | [Remove](#)

Remember to review and/or update your personal information before checking out. Parent name and address must match bank account to receive a refund.

Coupon code

APPLY

Subtotal
Processing fee
[What's this?](#)

Total

The Active Network, Ltd will charge the amount above